

Name _____

MULTIPLE CHOICE. Choose the one alternative that best completes the statement or answers the question.

- 1) Which form is used to report tax withholding? 1) _____
A) W-4
B) MSDS
C) Job application
D) None of these

- 2) Housing expenses should not exceed _____ percentage of gross monthly income. 2) _____
A) 30%
B) 50%
C) 15%
D) 4%

- 3) Which manufacturer participates with AYES? 3) _____
A) Mercedes
B) Toyota
C) Honda
D) All of these

- 4) A resume should be how many pages long? 4) _____
A) 1
B) 2
C) 3
D) 4 or more

- 5) What personal information should NOT be included on the resume? 5) _____
A) Address
B) Cell or phone number
C) Age
D) Work experience

- 6) Ten dollars an hour is about how much income per year? 6) _____
A) \$20,000
B) \$25,000
C) \$30,000
D) \$35,000

- 7) It is wise to consult with which of these professionals when starting your own business? 7) _____
A) Lawyer
B) Accountant
C) Insurance agent
D) All of these

- 8) Which of these statements is true regarding apprenticeships? 8) _____
- A) The apprentice works during the day and attends classes in the evening
 - B) The shop often provides tuition assistance
 - C) The apprentice gains on the job training while in school
 - D) All of these
- 9) When searching for a job, which of these should be considered? 9) _____
- A) Drug testing policy
 - B) Experience requirements
 - C) Tools needed
 - D) All of these
- 10) Which of these should NOT be included on a resume? 10) _____
- A) A PO box address
 - B) Your nickname
 - C) Your age
 - D) None of these should be included.

Answer Key

Testname: INTRO_3A

1) A

Page Ref: 22

2) A

Page Ref: 24

3) D

Page Ref: 20

4) A

Page Ref: 21

5) C

Page Ref: 21

6) A

Page Ref: 24

7) D

Page Ref: 25

8) D

Page Ref: 20

9) D

Page Ref: 21

10) D

Page Ref: 21