



Work Order

Meets ASE Task: (A6-A-1) P-1 Complete work order.

Name _____ Date _____ Time on Task _____

Make/Model/Year _____ VIN _____ Evaluation: 4 3 2 1

Fill in the customer and vehicle information, plus the customer concerns and related service history.

		<p>UAS Automotive 1415 Any Street City, State 99999</p>		
Customer Information		Vehicle Information		
Name _____		Year _____ Model _____		
Daytime _____	Address _____		Color _____ Mileage _____	
Evening _____	City _____	State _____	VIN _____	
Materials _____ _____ _____ _____ _____ _____ _____ _____ _____ _____ _____	Customer Concern _____ _____ _____ _____			
	Related Service History _____ _____ _____			
	Labor Performed _____ _____ _____			
	Root Cause of Problem _____ _____ _____		Totals Materials _____ Labor _____ Misc. _____ Sub Total _____ Tax _____ TOTAL _____	
	Customer Authorization X _____			