

Automotive Technology 6th Edition

Chapter 3 – Starting a Career in the Automotive Industry

Lesson Plan



CHAPTER SUMMARY:

1. Preparing for an automotive service career and developing an employment plan
 2. Preparing a resume, cover letter, and employment application
 3. The interview and accepting employment
 4. Technician pay methods: straight-time and flat-rate
 5. Payroll deductions and living expenses
-



OBJECTIVES:

1. Explain the options and preparations for applying for a job.
 2. Describe what the resume and cover letter should include.
 3. Discuss the process of applying for employment, interviewing, and accepting employment.
 4. Explain how the flat-rate pay plan works.
 5. Discuss the payroll deductions and the expenses of an employee working in the automotive industry.
-



RESOURCES: (All resources may be found at <http://www.jameshalderman.com>)

1. **Task Sheet:** Sample Resume
 2. **Task Sheet:** Sample Cover Letter
 3. **Task Sheet:** Job Shadowing
 4. Chapter PowerPoint
 5. Chapter Crossword Puzzle and Word Search
 6. Videos: Automotive Industry Jobs on the Rise (time 2:04)
 7. Videos: Should You Get Into Auto Repair? (time 18:01)
-



ACTIVITIES:

1. Job shadow practicum. Have student job shadow and complete Job Shadow **Task Sheet**.
-



ASSIGNMENTS:

1. **Task Sheet:** Have students complete Sample Resume.
 2. **Task Sheet:** Have students complete Sample Cover Letter.
 3. Chapter crossword and word search puzzles.
 4. Complete end of chapter 10 question quiz.
-



CLASS DISCUSSION:

1. Review and group discussion chapter Frequently Asked Questions and Tech Tips sections.
 2. Review and group discussion of the five (5) chapter Review Questions.
-



NOTES AND EVALUATION:
